

**Torrington Development Corporation  
Executive Committee**

Thursday, July 21, 2011, 8:00 am  
TSB Boardroom

DRAFT

**Executive Committee Members Present:** J. Baer, P. Herbst, E. Carbone, J. Lalonde, V. Muschell, D. Newberry, R. Bingham

**Others in attendance:** B. Baxter, C. Donaldson, S. Roth, D. Rosengrant

8:05 a.m. Meeting called to order by President Baer.

**Prior Minutes:**

Minutes of Executive Committee Meeting 5/31/11: Motion to approve – V. Muschell; 2nd – P. Herbst; All approved.

**Project Committee update:** P. Herbst reported that V. Muschell and gave an overview of the project at the BOD meeting on 6/7/11.

**Other Projects (reported by B. Baxter):**

Maiden Lane project: the sidewalks are in and the project should be completed in 2-3 weeks.

E. Main Street: AT&T has reviewed the project and gave an estimate. CL&P wants a formal application submitted. Ed Fabbri and a CL&P representative did a walk through of the site and are waiting for the results.

Bridge project: This project has been tabled until there are further designs for the parking lot from the TDPLLC.

DECD: We have a balance of \$56,336 that needs to be used by December 2012. Possible uses for these funds are:

he TDC has \$5,000 available. These funds are not for administrative/construction but can be used for design/engineering costs. There was discussion on continuing to rent the current office. J. Baer recommended that the TDC come up with some new goals and objectives and keep the current operations and staff at least until the UConn project is complete. All agreed.

B. Baxter reported that a position paper will be written on how the TDC can work in relation to other city groups (EDC). E. Carbone, R. Ponte and C. Donaldson will work on this project.

Funding: B. Baxter reported that the TDC will be submitting a grant application to the TCSB for Phase 1 monies. The grant application will request \$16.5 million.

UConn Project: The TDC has been awarded \$4500 through the NWCT Community Foundation. A report has been submitted to the CLT summarizing ten potential cities. The CLT will review and narrow down the list to ?? cities.

All Board meetings will be suspended for the remainder of the summer.

The meeting was adjourned at 9:15 am.