

**Torrington Development Corporation**  
**Special Executive Committee Meeting**  
Thursday, October 6, 2011, 8:00 am  
40 Main Street

DRAFT

**Executive Committee Members Present:** J. Baer, V. Muschell, D. Newberry, E. Carbone, R. Bingham, J. Lalonde

**Others in attendance:** B. Baxter, S. Waagner, K. Nelson, E. Fabbri, R. Ponte, J. Bonnani, D. Rosengrant

7:58 a.m. Meeting called to order by President Baer.

**Other Projects (reported by B. Baxter):**

**UConn Project:** The report to the staff committee is due by 10/15 and will go out to the CLT soon after. The goal is for the to CLT to meet and finalize the findings before Thanksgiving. Donor letters are being drafted for support of Phase 2. Need to get the news of the study out to the press.

**DECD:** DECD has approved the reallocation of funds to allow \$22,500 for office expenses. The additional \$33,000 will be directed toward design and engineering of West Side of Main Street project.

**TCSB grant:** Feedback was sent to TDC on the grant application for the next submission. Rick Lynn of LHCEO states that Torrington is a priority in the area. B. Baxter to call the state to get the official ranking as a priority project.

**TDPLLC update:** S. Waagner reported that the one-year anniversary celebration of the TDP was a great success. 125 people attended and gave positive feedback.

**Main Street update:** MMI submitted a scope of services. DOT needs to review this and grant approval. R. Bingham reported that the meeting was DOT was very productive. The DOT representatives would like this project to begin next summer. It is critical to get this first piece done to get additional funding. A letter of compliance must be sent o DOT by the Mayor.

**R. Ponte** reported on the monthly merchant meetings. The downtown merchants are struggling and there is a great need to push downtown shopping. Potential ideas include shopping nights at Christmastime, and allowing temporary vendors downtown.

**BIDs:** B. Baxter reported that he is still working on the BIDs and how to best group the properties. TDP is also investigating BID and needs to come up with cost/figures to review. E. Fabbri suggested a fee-based structure based on property frontage. Possible uses include: snow removal, marketing, beautification, parking etc.

Next TDC Board meeting is Tuesday, November 1, 2011 at 8:00 am.

The meeting was adjourned at 9:10 am.