

Torrington Development Corporation
Board of Directors
Annual Meeting, March 2, 2010

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Name	Present	Absent	Reason	Name	Present	Absent	Reason
Victor Muschell, President	X			Jeff Lalonde	X		
Jack Baer, Vice President	X			Jerry Libby	X		
Elinor Carbone, Secretary	X			Mark McEachern		X	
Vickie Patrick, Treasurer	X			Michael Menard		X	
Ryan Bingham	X			Muff Maskovsky	X		
Tim Cook		X		Gregory Perosino	X		
Aurora Daly	X			Joe Paganini		X	
Christina Emery	X			Tyson Chamberlin	X		
Cindy Donaldson	X			JoAnn Ryan	X		
Joe Greco	X			Marie Soliani	X		
Peter Herbst	X						

Others in Attendance: V. McDermott, S. Nocera, R. Ponte, R. Willis, B. Baxter, D. Rosengrant

Meeting called to order by President Vic Muschell at 8:00 am.

Approval of Minutes:

Minutes of 1-12-10 meeting; M. Maskovsky, motion, A. Daly, second, Passed unanimously.

Project Committee Report: P. Herbst reported on the supplementary DECD project. The TDC voted to submit an application for E. Main Street updates (sidewalks, lighting etc). B. Baxter reported that this project has been tabled for now by DECD. G. Perosino voiced concern about continuing the discussions with CL&P about power on East Main St. in the new design. The TDC will still be working with Northeast Utilities to move the unsightly power lines/poles on E. Main St.

The Phase 1 design has been refined and now broken down into four stages for funding purposes. Agreement on parking area model has been reached with the Warner and they will be voting to accept the TDC plan at their next BOD meeting.

V. McDermott reviewed the four Stages in specific detail. The completion of the road is the priority (1A). There will be a drop-off area near the entrance to the school (Stage 1B). This area will accommodate delivery access to the other buildings (Libbys). The Warner is still considering removing the storage area behind Libby's. The area behind the Warner will have access for buses and deliveries. Ownership of this area is still to be determined. The Main Street intersection will be tighter, and access to Franklin St. will be one-way for the short-term then closed except for traffic moving north on S. Main St. Sidewalks will be broadened on Main St. with parallel and diagonal parking and more pedestrian space.

The water and gas companies will update services when the street work is done. The Main Street block will be major reclamation. Lighting has been decided to coordinate with City Hall and Coe Park.

90% of the preliminary design is complete. Outstanding issues are the ownership of Main Street and parking management. After TDC approval, permits will need to be acquired. Final actions to become "shovel ready" include completion of an engineering plan suitable for bidding, and funding for construction and acquisitions.

The total cost of the 4 phases is approximately \$2 million (Stage 1: \$780,000, Stage 2: \$470,000, Stage 3: \$360,000, Stage 4: \$420,000). These numbers do not include acquisition costs or final engineering plans. Mayor Bingham reported that we have \$750,000 approved for Torrington, and two appropriations have been submitted for Stages 1 and 2. These grant monies can only be used for construction and not acquisition. The TDC will need to put together a plan for acquisition.

A motion was made to adopt the Phase 1 plan as presented. Motion by V. Patrick, seconded by J. Ryan, all approved.

After discussion it was decided that a public information meeting will be held in May or June in the new City Hall auditorium. The date will be set by the Executive Committee.

Parking Committee Report: V. Patrick reported the parking committee is on hold until a more final design is ready.

Executive Director: B. Baxter reported that \$50,000 has been released from funds from the City to continue office operations. He reminded the Board of the mission and goals of the TDC.

Grant money is the priority going forward. J. Ryan, R. Ponte and B. Baxter will be attending a conference at the EDA regional office in Philadelphia in March. J. Lalonde and J. Greco offered to cover the \$250 registration fee for B. Baxter, and J. Ryan reported that a corporate sponsor will cover some additional travel expenses.

Treasurer's Report: The TDC account now has the \$50,000 deposit made by the City to continue operations. No further report.

Nominating Committee: V. Patrick read the report from the Nominating Committee.

(A) Reappointed for an additional year are: J. Baer, A. Daly, P. Herbst, J. Lalonde, M. McEachern, V. Muschell, V. Patrick, G. Perosino, J. Libby, C. Emery, J. Paganini, and T. Chamberlin.

V. Patrick reported that member; T. Cook chose not to be reappointed.

Members appointed by the Mayor consistent with the by-laws are J. Greco, M. Maskovsky, C. Donaldson, J. Ryan and M. Menard.

Mayor Bingham has submitted James Patrick to fill the vacant position created by Tim Cook's resignation.

R. Bingham motioned to approve the above recommendations, P. Herbst seconded, all approved.

(B) The nominating Committee recommends the following officers: J. Baer, President, V. Muschell, Vice-President, E. Carbone, Secretary, V. Patrick, Treasurer.

V. Patrick motioned to accept the officers, C. Donaldson seconded, all approved.

(C) Nominating Committee further recommends the Executive Committee be made up of: V. Muschell, J. Baer, E. Carbone, V. Patrick, R. Bingham. P. Herbst, J. Lalonde.

The Bylaws provide that the following shall be members: Mayor Ryan Bingham, Elinor Carbone and Marie Soliani.

V. Patrick motioned to accept the Executive Committee, J. Ryan seconded, all approved.

V. Muschell is stepping down as President and read a note thanking the Board for their work and urging them to be positive and continue to see this project to completion.

New Business: T. Chamberlin thanked B. Baxter for speaking at the Young Professionals meeting at the Chamber of Commerce last month.

Rep. Roberta Willis reported that an architect has been selected for the new courthouse.

R. Bingham reported S. Nocera and R. Ponte have applied for a grant to clean up the Franklin Street area.

Executive Session: not needed

Adjournment: At 9.10 am.

Respectfully submitted:
William F. Baxter
Executive Director, TDC